



## **INFORMATION PACKET**

**SATURDAY, JUNE 5, 2021**

THE VISTA • COLUMBIA



## ABOUT OUTFEST

**Outfest Columbia** is a new adventure for South Carolina Pride Movement, now in its fourth year, focusing on the LGBT community of Columbia, SC, showcasing our local talent, vending, and businesses.

As our Pride festival grows year after year to a now two-day event in the fall, we are bringing a more “local” festival to downtown Columbia to kick-off Official National Pride Month, beginning June 5, 2021.

We will feature headlining entertainment from our Main Stage, and will present our Miss Outfest Pageant for female impersonators.

We will feature an afterparty called AfterGlo that will be held at both downtown gay bars (planned), further sewing a community aspect to this event.

We hope this will become a recurring staple for our City of Columbia for years to come with high growing potential for the betterment and awareness of the LGBT Community.



# 2021 VENDOR APPLICATION

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NAME OF BUSINESS/ORGANIZATION

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PRIMARY CONTACT/ON-SITE REPRESENTATIVE (IF DIFFERENT)

TITLE

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STREET ADDRESS

---

CITY

STATE

ZIP

---

PHONE

FAX

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EMAIL ADDRESS

WEBSITE

TYPE OF BUSINESS:

FOOD    MERCHANDISE    INFORMATION    SCHOOL/COLLEGE    COMMUNITY ORGANIZATION

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WHAT DO YOU PLAN ON SELLING OR DISTRIBUTING?

## BOOTH SPACES

Booth locations will be determined by SC Pride Movement, and assignments will be given out before setup.

Booth spaces are 10x10'.

Tents, chairs, and tables are not included. Please bring your own. All vendor tents, canopies, awnings, or covers must be weighted down with 40-pound weights (40 lbs per corner). Vendors may only use sandbags or water barrels to weight tent. SC Pride Movement is NOT responsible for this, and Fire Marshals will be inspecting. If your tent is not weighed down, you will have to remove your tent.

BOOTH TYPE	FEE PER BOOTH	# OF BOOTHS REQUESTED	TOTAL
STANDARD	\$100	X	= \$

THE UNDERSIGNED HEREBY AGREES TO THE TERMS AND CONDITIONS FOR THE SOUTH CAROLINA PRIDE MOVEMENT LISTED IN THE ENCLOSED SC PRIDE VENDOR TERMS AND CONDITIONS AND HEREBY AGREES TO ABIDE BY THEM.

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AUTHORIZING SIGNATURE

DATE

## VENDORS TERMS & CONDITIONS

All vendors and organizations agree to follow the terms and conditions of the Outfest Columbia. Failure to follow may result in removal of vendor privileges and ejection from festival.

1. Acceptance of applications will be considered based on receipt by the South Carolina Pride Movement (SC Pride). Applications received before the deadline are not guaranteed availability of space. SC Pride reserves the right to place or relocate vendors according to a master plan. Refunds will not be given to vendors that cancel due to assigned location in the festival.
2. Outfest is a community event. Nudity, indecency, or conduct inappropriate for the general public will not be tolerated. Information and items of a graphic sexual nature are illegal and cannot be distributed. Educational information or items regarding sexuality or safe sex are invited. Vendors shall not display or sell illegal or contraband items.
3. The vendor will be notified of their set-up time. Vendors will drop off items and immediately remove vehicle. Tear down will start at 6:00 pm, and vendors should vacate the premises no later than 8:00 pm.
4. No food or beverage is allowed to be sold or given away by vendors. Vendors that violate this condition will be shut down and the festival fee will not be refunded.
5. SC Pride reserves sole rights to all water & beverage distribution. No beverages may be sold or distributed for free. Vendors that violate this condition will be shut down and the festival fee will not be refunded.
6. Illegally parked vehicles will be towed.
7. Vendors are responsible for all sales tax, licenses and insurance required by law. SC Pride will provide group business licenses for the event. No individual vendor business license is needed.
8. Vendors shall not share, sublet, or give booth space to another vendor.
9. SC Pride is a tax-exempt 501c(3) non-profit organization and has no source of income other than donations, sales, and fees. After April 31, the application fee cannot be refunded for any reason. Prior to that, refunds are given at the sole discretion of SC Pride Movement.
10. No vendor shall sell or distribute with any combination of the words "South Carolina Pride, SC Pride, Pride 2021, Outfest, Outfest Columbia" or the SC Pride or Outfest logo without the expressed written permission of SC Pride Movement.
11. Noise, smoke, or visual displays shall not interfere with neighboring vendors or with the enjoyment of the public at the festival. SC Pride reserves the right to determine whether a booth is causing interference and ask for removal of any special effects.
12. The vendor shall conduct all business within booth space. No distribution or solicitations of any kind may be done outside the booth space without prior written permission.
13. All prices shall be posted legibly and prominently.
14. SC Pride will provide uniformed police security on the premise. SC Pride accepts no responsibility for items lost due to theft or breakage.
15. Vendors are responsible for any damages caused to other vendors or the event.
16. All use of power must be handled by a city staff person responsible for wiring and plugging into the power source. Vendors that require electricity will have grounded extension cords that will not impose a trip hazard.
17. In the case of bad weather, city staff will decide whether to continue or stop anything using power in the festival.
18. Vendor will not be allowed in the festival until the event representative is on site. SC Pride and the City of Columbia reserve the right to deny any vendor access to the festival for past infraction of these terms and conditions or any relevant City ordinance.
19. Unnecessary driving in the festival is not permitted. No parking of vehicles inside the festival is allowed except for loading and unloading.
20. All vendors should unload and remove vehicles within an hour.
21. Vehicles are not allowed in the festival during the event or after the event until the public is safely removed.
22. Do not block walk ways with vehicles or trailers.
23. All compressed gas cylinders, hoses, and other devices shall meet the requirement of NFPA 58. All cylinders shall be properly secured. Any tent exceeding 120 square feet must be fire retardant.
24. Vendor spaces do not have perimeter walking space.
25. All vendor tents, canopies, awnings, or covers will be weighted down with 40-pound weights (40 lbs per corner). Vendors may only use sandbags or water barrels to weight tent. SC Pride Movement is NOT responsible for this, and Fire Marshals will be inspecting. If your tent is not weighed down, you will have to remove your tent.
26. Generators are not allowed.
27. Do not use the irrigation hookups for drinking water.
28. The purpose of the Outfest Columbia is to celebrate the gay, lesbian, bisexual, transgender, and allied community. All vendors agree to support this purpose.
29. Vendor applicant understands that SC Pride has no control over weather, acts of God, acts of terrorism, governmental interventions, or any other cause that may prevent and/or interrupt the Outfest Columbia. All participants shall hold SC Pride and its board members harmless of any losses that could arise because of such events.
30. The applicant agrees to defend, indemnify and hold harmless The South Carolina Pride Movement, Inc. and the City of Columbia, South Carolina, or any other municipality, corporation or entity should the event location change, from any claim, demand, suit, loss, cost or expense, or any damage which may be asserted, claimed, or recovered against or from the City of Columbia by reason of any damages to property, personal injury, or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of the Special Event Resolution of the City Council, and regardless of which claim, demand, loss, cost or expense is cause in whole or in part by the negligence of the city of Columbia or by third parties, or by agents, servants, employees or factors of any of them.

These terms and conditions may change.